

## MANAGEMENT ASSISTANT IN WHOLESALE AND FOREIGN TRADE



Wholesale and foreign trade management assistants organise the exchange of goods and service provisions in export and import transactions, they observe the national and international procurement markets, identify sources and request offers. When goods have been purchased, they check invoices and delivery documents and calculate prices for resale. In doing so, they conduct purchasing, consulting and sales meetings with suppliers and customers – if necessary, also in a foreign language. The sale and resale of goods takes place in accordance with foreign trade and customs regulations as well as international trade clauses.

## **Training location:**

CREMER OLEO GmbH & Co. KG, Hamburg Peter Cremer GmbH, Hamburg Possehl Erzkontor GmbH & Co. KG, Lübeck

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